

## NOTICE TO BIDDERS

Notice is hereby given that the **Teaneck Board of Education** will be receiving sealed bids at the Board offices located at Teaneck Board of Education, 300 Frank W. Burr Blvd., Teaneck, NJ 07666 Glenpointe Centre ("East" building - 7<sup>th</sup> Floor, Suite #710), Teaneck, NJ, 07666, for the **New Administration Building at Thomas Jefferson Middle School**.

Bids must be submitted to the Teaneck Board of Education no later than **11:00 AM on January 9, 2020**. All bids will be opened and read to the public at that time by the School Business Administrator at the Board office located at 300 Frank W. Burr Blvd., Teaneck, NJ 07666 Glenpointe Centre ("East" building - 7<sup>th</sup> Floor, Suite #710). No bid may be withdrawn for a period of sixty (60) days from the opening of the bids.

The Bidding Documents have been prepared by Di Cara | Rubino Architects with an office at 30 Galesi Drive, Wayne, NJ, 07470, telephone number (973) 256-0202. A CD of the bidding documents & specifications may be obtained directly from the office of the Architect on **December 9, 2019** upon receipt of a \$75.00 **non-refundable** deposit fee in the form of a certified check or money order made payable to Di Cara | Rubino Architects. Drawings and Specifications shall be available for inspection at the Architect's office from 9:00 AM to 4:00 PM, Monday through Friday. **No documents shall be mailed, via US mail or overnight mail.**

A Pre-Bid Meeting will be held on **December 16, 2019 at 11:30 AM** at the Thomas Jefferson Middle School future site at 655 Teaneck Road, Teaneck, NJ, 07666. All bidders are strongly encouraged to attend the Pre-Bid Meeting.

All bidders must use and complete all bid forms and must comply with every requirement contained in the instructions and specifications. Bids are to be marked in a sealed envelope and hand delivered, sent UPS or Federal Express or similar courier service to the Teaneck Board of Education at 300 Glenpointe Centre ("East" building - 7<sup>th</sup> Floor), Teaneck, NJ 07666, with the name of the project, **"New Administration Building at Thomas Jefferson Middle School"**, plainly marked on the front of the envelope. Every bid must be accompanied by a certified check or a bid bond in the amount of ten percent (10%) of the bid, but not in excess of \$20,000.00.

All bidders and their subcontractors shall be registered with the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48, et seq. All bids

must be accompanied by a Certificate issued by the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act as to the Bidder and all subcontractors.

Pursuant to P.L. 2004 c.57, all bids must be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue. The Bidder must include with its bid its own Business Registration Certificate and that of all subcontractors.

Bidders are required to comply with the requirements of N.J.S.A. 10:2-1, et seq., "The Law Against Discrimination" and Affirmative Action, N.J.S.A. 10:5-31, et seq. and N.J.A.C. 17:27-1, et seq.

No bidder who is on the State Treasurer's or the Federal Government's List of Debarred, Suspended or Disqualified Bidders shall be eligible to bid on this project.

The Teaneck Board of Education reserves the right to reject any or all bids and waive any informality in the bidding process in accordance with the law if it is in the best interest of the Board of Education. The contract, if awarded, shall be awarded to the lowest responsible bidder whose bid is responsive in all material respects to the bid requirements. No bid shall be deemed accepted until the adoption of a formal resolution by the Teaneck Board of Education.

Melissa Simmons  
School Business Administrator / Board Secretary